



## Parent and Tot Activity Assistant

### Organization Overview:

The University Neighbourhoods Association (UNA) is a unique nonprofit society created to provide municipal-like services (streets, parks, playfields, playgrounds, community centers, social services and a full range of recreational services) to approximately 14,000 residents living in designated neighbourhoods on UBC Vancouver Campus. The UNA is situated on the traditional, ancestral, and unceded territory of the Musqueam people.

The UNA currently operates the Old Barn and Wesbrook Community Centres where we provide a variety of arts, fitness, music, educational and social programs for all age groups. We are now hiring experienced instructors to lead various programs at both centres. Come join our growing team of talented program leaders!

### Description:

The UNA is looking for a Parent and Tot Activity Assistant who facilitates the Parent and Tot Drop-In program at Wesbrook Community Centre. Parent and Tot is one of the UNA's most popular programs, allowing young children opportunities for physical and social skill development, as well as fostering connections between parents and caregivers in the community.

### Position Details:

- Tuesday and Thursday mornings at Wesbrook Community Centre 9:30am – 12:00pm.
- 5 hours per week (2 classes)
- Tentative start date: January 7, 2025

### Qualifications:

#### Education and Experience:

- Experience working with children aged 0-5.
- Training in Early Childhood Education or relevant field is an asset.

#### Knowledge, Skills and Requirements:

- Strong understanding of healthy early childhood development.
- Heavy lifting of up to 30 lbs.
- Ability to support fun, engaging circle time activities with interactive songs, stories etc.
- Speaking a second language is an asset.
- Reliable and punctual.
- Must provide valid Criminal Record Check with Vulnerable Sector clearance.

### Compensation and Benefits Overview:

This is a contract position. The rate of pay for this position is \$20 per hour.

Please send the following to [megan.atwater@myuna.ca](mailto:megan.atwater@myuna.ca)

- Resume in either Microsoft Word or PDF format
- Cover letter indicating work experience in relevant positions and confirmation of availability

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.

**Deadline to apply:** November 24, 2024

The UNA is an unbiased employer and values an open and diverse community. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or Indigenous persons.