

UNA ELECTION 2024: GUIDE FOR SCRUTINEERS

Scrutineers are appointed to oversee the counting of ballots to ensure that the counting process is consistent and fair. A candidate for election may appoint one scrutineer to represent them during the counting proceedings that will take place at the Wesbrook Community Centre on November 26 at 4:30 p.m. The counting proceedings are estimated to take an hour at most to complete.

RULES FOR SCRUTINEERS

Eligibility

To be eligible to be appointed a scrutineer, you must:

- be a UNA Society Member;
- not be a family member of the candidate; and
- have a completed 'Appointment of Scrutineer' form delivered and reviewed by the UNA.

Counting Proceedings

Once the voting period has ended on November 26 at 4:30 p.m., UNA staff will begin tallying the ballots in the Wesbrook Community Centre. UNA staff will provide scrutineers with a brief orientation to the proceedings before reviewing the election's audit log, tallying the ballots, and certifying the results.

During the counting proceedings, scrutineers will have access to and can review the election's audit log. Scrutineers are not permitted to use or disclose any personal information that may be available in the UNA's online voting system.

Identification

Upon arrival at the counting room, scrutineers must show a copy of their *Appointment of Scrutineer Form* to UNA staff. All representatives will be issued a name tag by UNA staff. Scrutineers are not permitted to bring campaign materials into the counting room.

Conduct in Counting Room

- Scrutineers are present in the counting room as observers only.
- Use of electronic devices other than for the purpose of reviewing the election's audit log is prohibited in the counting room.
- Posting to social media or taking photos of events occurring in the counting room are not allowed.
- Candidates are not permitted to be present in the counting room.



APPOINTMENT OF SCRUTINEER FORM

Scrutineers must show this form to UNA staff upon arrival at the counting room.

Name of Scrutineer
Address of Scrutineer
Name of Candidate

I hereby appoint the above-named individual to act as a Scrutineer at the 2024 UNA Board of Directors Election vote counting on Tuesday, November 26.

Signature of Candidate	Date
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SCRUTINEER AGREEMENT TO RULES

I hereby agree to all the rules and information stated in the *UNA Election 2024: Guide for Scrutineers*.

Signature of Scrutineer	Date
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