

## YOUTH ACTIVITY LEADER (Part-time, contract)

The University Neighbourhoods Association (UNA) is a not-for-profit organization that provides municipal-like services to approximately 15,000 residents who live in the University of British Columbia's Point Grey campus. The UNA offers recreational services such as arts, fitness, music, educational and social programs and events for all age groups at the Old Barn and Wesbrook Community Centres.

Under the general supervision of the Programming and Events, Youth Program Coordinator, the Youth Activity Leaders will assist in the development, coordination and delivery of Youth Programs at the UNA. There will be two Youth Activity Leaders who will each deliver one of UNA's hallmark programs: Pre-teen Leadership and Youth Leadership. This position will also facilitate youth drop-in programs and workshops to promote safety and inclusivity for youth in the community.

### ABOUT THIS ROLE

- Develop, coordinate, and facilitate the Youth Leadership program
- Plan and deliver age-appropriate activities, workshops, field trips and events
- Develop positive relationships with participants and act as a role model and mentor to youth
- Assist with the participation of youth in community events, programming in community spaces, service projects within the community, and the promotion of youth activities
- Assist with the development of youth connections within the broader UBC community
- Maintain the cleanliness, general appearance, and good working condition of the youth programming office and programming space
- Assist with room set-up and clean up, as required, for programs, functions, and events
- Complete special projects and other duties as assigned

### ABOUT YOU

- Grade 12 minimum preferably enrolled and working towards a post secondary degree in Social Work, Kinesiology, Recreation, Education, and/or Leisure Services.
- Related volunteer or work experience with children, youth and/or communities including but not limited to summer camps, arts programs, and sports camps
- Experience with group management and facilitation skills
- Current First Aid/CPR certification
- Experience working within and/or coordinating cultural, recreation, sport or community leisure services is preferred
- The successful candidate will be outgoing, creative and enthusiastic
- Customer service experience in an asset

### JOB PARTICULARS

- 2 positions available
- Contract from Sep 1, 2024 – Jun 30, 2025
- 8-14 hours per week
  - Position 1: Mon and Tues afternoons
  - Position 2: Fri afternoons and evenings
- Ability to work a variety of shifts, including evenings and weekends when required

**Wage:** \$21.27/hr + 4% in lieu of vacation

**Application deadline:** Aug 5, 2024 or until positions are filled

Please email resume and cover letter to [hannie.chia@myuna.ca](mailto:hannie.chia@myuna.ca)

### University Neighbourhoods Association

202-5923 Berton Avenue  
Vancouver, BC V6S 0B3

For more information on the UNA, and to view the detailed job description visit [myuna.ca/careers](http://myuna.ca/careers)  
We appreciate all applications; however, only short-listed candidates will be contacted for an interview.