



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Eagle Glassheim
Fei Liu

UBC MEMBERS:

Carole Jolly
Holly Shepherd

AMS DESIGNATED STUDENT:

Ayesha Irfan

STAFF:

Paul Thorkelsson – Chief Administrative Officer
Abdalla Hobi – IT Specialist
Athena Koon – Finance Manager
Chris Hakim – Corporate Services Specialist
Dave Gillis – Recreation Manager
Glenda Ollero – Communications Manager
Wegland Sit – Operations Manager

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:30 p.m.

The Chair acknowledged that the meeting was held on the traditional and unceded territories of the Musqueam people.

B. APPROVAL OF AGENDA

MOVED by the Chair

SECONDED by Director Glassheim

THAT the Board approve the June 18, 2024 open session agenda, as circulated.

CARRIED

C. APPROVAL OF MINUTES

MOVED by the Chair

SECONDED by Director Glassheim

THAT the Board approve the May 21, 2024 open session minutes, as circulated.



CARRIED

D. DELEGATIONS

None.

E. EXTERNAL REPORTS & PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, the UBC Director of Community Development and Engagement, presented the report contained in the meeting package, followed by questions from the Board.

2. Electoral Area A Monthly Report

A report circulated under a separate cover was presented, followed by comments from the Board.

F. REPORTS

1. June 2024 Management Report

The Management team presented their respective reports contained in the meeting package, followed by questions from and discussion amongst the Board.

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Ayesha Irfan joined the meeting at 5:46 p.m.

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2. UNA Administrative Office Lease Renewal Report

The Operations Manager presented the report contained in the meeting package, followed by comments from the Board.

MOVED by the Chair

SECONDED by Director Holmes

THAT the Board approve the lease extension agreement for the UNA Administrative Office and authorize the Chair or the Chief Administrative Officer to execute the agreement, as circulated.

CARRIED

3. Lot 10 Community Garden Lease Extension Report

The Operations Manager presented the report contained in the meeting package, followed by discussion amongst the Board.

MOVED by the Chair

SECONDED by Director Glassheim



THAT the Board approve the lease extension agreement for the Lot 10 Community Garden and authorize the Chair or the Chief Administrative Officer to execute the agreement, as circulated.

CARRIED

4. Finance & Audit Committee Update

a. FY2023/24 Preliminary Financial Results

The Finance Manager presented the report contained in the meeting package, followed by questions from and discussion amongst the Board.

b. 2024/25 Insurance Renewal Report

The Operations Manager presented the report contained in the meeting package, followed by questions from and discussion amongst the Board.

MOVED by Director Holmes

SECONDED by Director Glassheim

THAT the Board authorize the Chief Administrative Officer to agree on behalf of the UNA to the insurance coverages for the period July 1, 2024 to June 30, 2025.

CARRIED

5. Governance & Human Resources Committee Update

a. 2024 UNA Bylaw Amendments Report

The Corporate Services Specialist presented the report contained in the meeting package. No questions followed.

MOVED by the Chair

SECONDED by Director Liu

THAT the Board seek approval at the 2024 UNA Annual General Meeting for the proposed amendments to the UNA Bylaws, as circulated.

CARRIED

6. Neighbours Agreement Committee Update

Director Holmes provided a verbal report, followed by a comment from the Board.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.

I. ADJOURNMENT



MOVED by the Chair

SECONDED by Director Glassheim

THAT the Board adjourn into a closed session to discuss matters that are, or are related to, discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

The meeting adjourned into a closed session at 6:22 p.m.

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